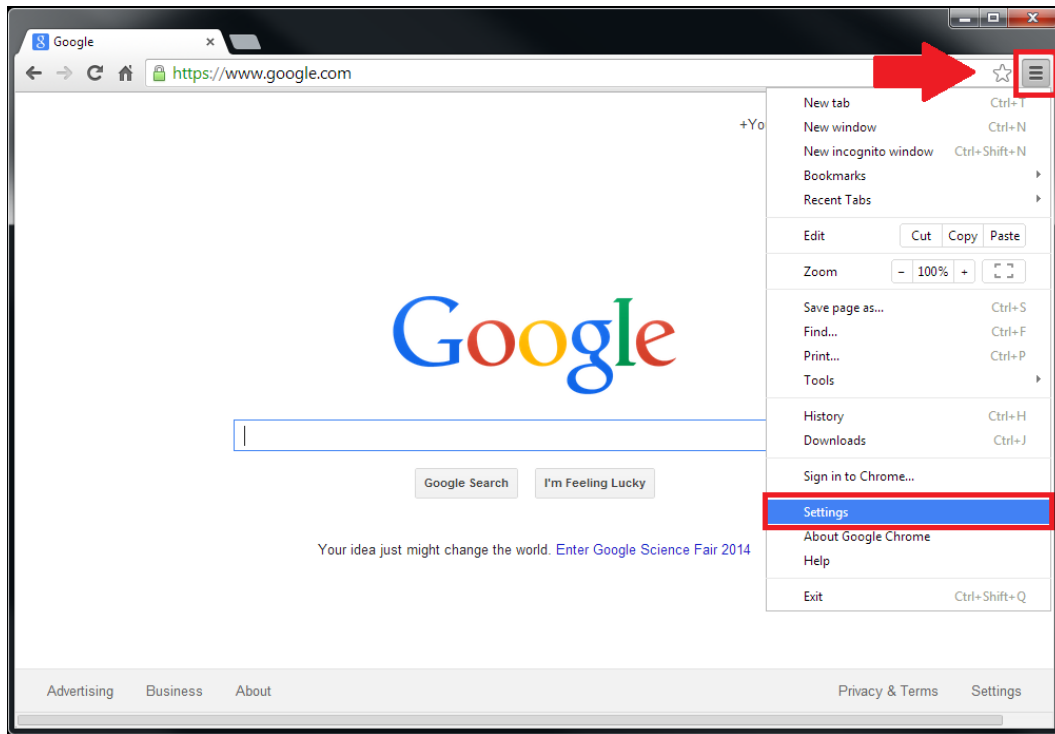**Instructions for Adding FYI to Exceptions in Google Chrome**
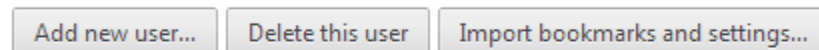
1. Open Google Chrome and click on the three bars located in the upper right hand corner. Once the dropdown loads click on "Settings".



2. At this time, you should be in the Settings for Google Chrome. Scroll down to the bottom and click the blue text that reads "Show Advanced Settings."

3. Under the section titled "Privacy", click on the "Content Settings" button.
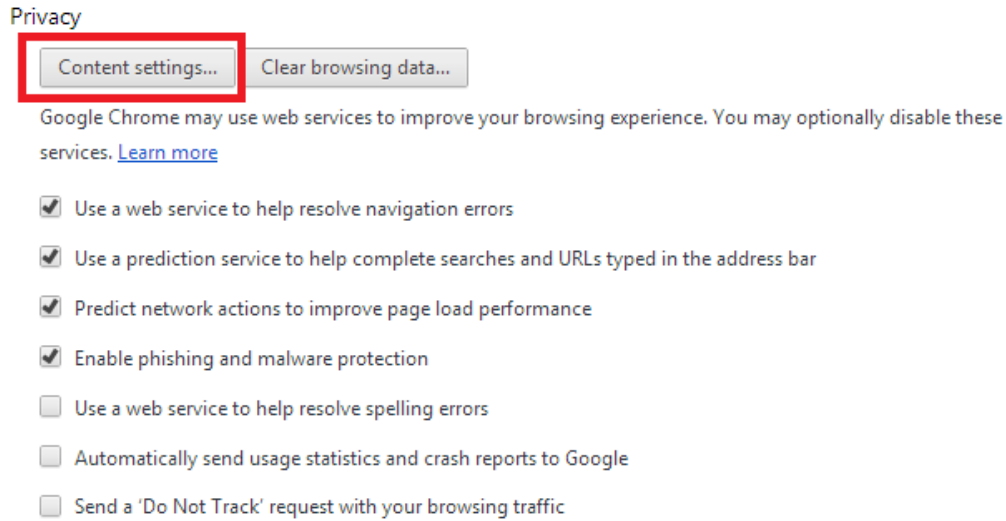


4. A window should pop up displaying options that are available to change. Under the "Cookies" section, click on the button that reads "Manage Exceptions".
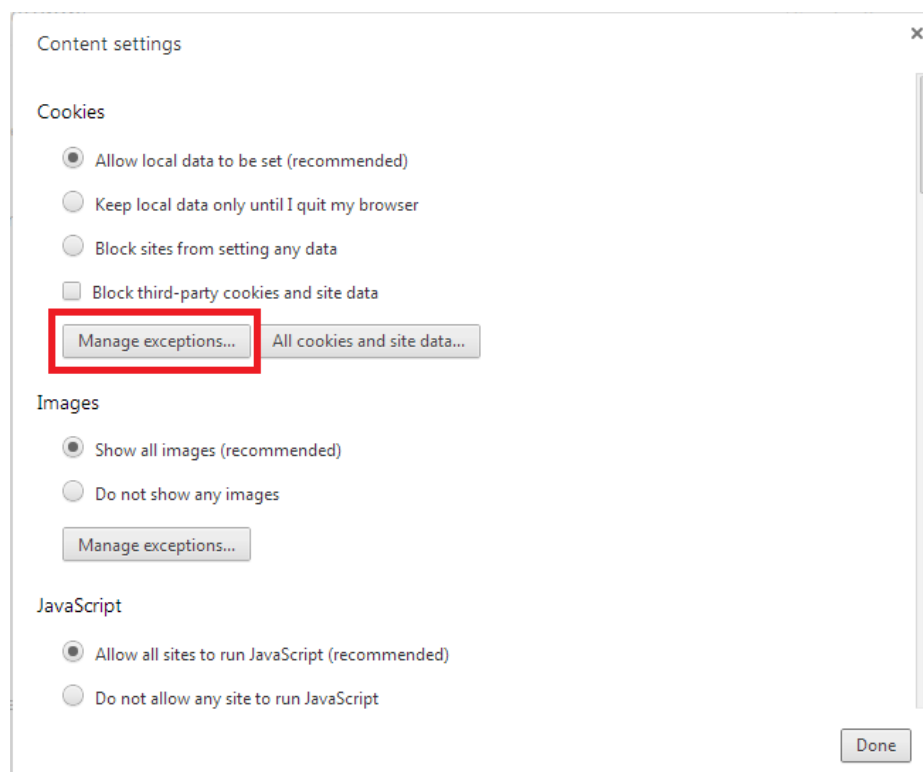
5. A window should have opened titled "Cookie and site data exceptions". Under the "Hostname Pattern" type the following into the box:  [*.]cms.fyioc.com. Once you have done so, click Done in the lower right hand corner to save these settings. The "Content Settings" screen will load once again, simply click "Done" in the lower right hand corner once more to complete the process. At this time, please close your browser and restart to allow the settings to take affect.